

# AFA Pluralism Consultant(s) RFP

The Alberta Foundation for the Arts (AFA) recently received the following questions from an interested vendor regarding its procurement competition for a consultant(s).

[Download the AFA's request for proposals](#) and associated documents on the AFA website.

## Questions and Answers

June 15, 2021

### 1. Approximately how many AFA programs and policies are in scope for this contract?

**Answer:** The intent of the project is not just to review the component policies and programs under the AFA, but also to consider strategies for implementing the Pluralism policy into the general operations of the AFA as a whole.

In addition to the *Alberta Foundation for the Arts Act* (1991), the AFA is governed by a number of other documents – some are public and some are not. They include bylaws, terms of reference and the Mandate and Roles Document (MRD), most of which can be found at <https://affta.ab.ca/about-afa/mission-and-mandate>. You will have access to non-public documents should you be the successful vendor.

There are approximately 10 governance policies in force. Most of these are not public, with exception to the Pluralism policy (included in the RFP) and the [Fair Notice Policy](#).

The AFA offers a total of 22 grants in three categories of grants (organizations operational, organizations project, individuals project) as well as two scholarships. Most funding programs can be found at <https://affta.ab.ca/funding/find-funding>. Some programs are currently suspended due to COVID-19. Links to these opportunities can be found at <https://affta.ab.ca/covid19#FAQs>. General information about how the AFA assesses and adjudicates grants can be found here <https://affta.ab.ca/funding/adjudication>; however, the foundation also has resources and procedures in place to support its expert panels each year.

Special programs and projects the AFA undertakes can be found at <https://affta.ab.ca/funding/special-programs>. The only program here that is renewed annually is the Alberta's Future Leaders program. Please note that the AFA will occasionally create one-time and/or special grant programs, awards, scholarships, and fellowships.

The AFA is legislatively required to build, care, and share the AFA Art Collection. The AFA and its Collections committee adheres to several collections policies and curatorial plans, most of which can be found at <https://affta.ab.ca/collection/collection-management/development-policy>. Art collection programming can be found at <https://affta.ab.ca/collection/artwork-loans> and <https://affta.ab.ca/collection/acquisitions>.

Research, engagement and capacity building initiatives are undertaken by the AFA to help foster and support public participation in the arts and create/increase awareness of the value of arts. The AFA operates a main website (<https://affta.ab.ca>), a virtual museum as a showcase for the AFA Art Collection (<http://alberta.emuseum.com/>), and several social media accounts (Facebook, Twitter, Instagram, and YouTube).

**2. Is there an expectation by the AFA for the successful vendor to review past programs and policies that are not currently in effect?**

**Answer:** No, there is no expectation to look into past programs. If a vendor wishes to propose this as part of the project, either as an integral component of the process based on their expertise or as a “value-add,” this is within their discretion to do so.

**3. Provide clarification for the statement:** “Proposals that include additional or alternate ways to make recommendations to the AFA to take tangible, meaningful actions to support implementation of the policy in the immediate or short-term during the term of the contract are encouraged.”

**Answer:** The AFA is relying on the expertise of vendors to propose additional and alternative ways to support implementation of the policy throughout the term of the contract, and not just upon completion. Any recommendations can be based upon the vendor’s unique service delivery approach. The minimum expectation of deliverables for this project is the interim and final reports of recommendations.