

BUDGET EXAMPLE

Literary Arts Project Grant – Marketing
Applicant Name: _____

PROJECT EXPENSES

Travel	\$
Accommodation	\$
Per Diem (no. of people x no. of days)	\$
Print Promotional Materials and Distribution	\$
Online Promotion	\$
Fees (conference; festival; venue; other dues)	\$
Shipping and Postage	\$
Other _____ (specify & list separately)	\$
<u>TOTAL PROJECT EXPENSES</u>	\$_____ (A)

PROJECT REVENUE

Revenue from Other Funding Agencies <i>(name and list separately; indicate pending or confirmed)</i>	\$
Fundraising <i>(list separately; indicate pending or confirmed)</i>	\$
Sponsorship <i>(list separately; indicate pending or confirmed)</i>	\$
Personal Contributions	\$
Other _____ (specify & list separately)	\$
Alberta Foundation for the Arts Project Grant Request	\$
<u>TOTAL PROJECT REVENUE</u>	\$_____ (B)

PROJECT BUDGET NET BALANCE (B) minus (A) **\$0**



BUDGET EXAMPLE

Literary Arts Project Grant – Art Production

Applicant Name: _____

PROJECT EXPENSES

Monthly Subsistence Expenses (if applicable; max. \$3,000 per month)

Housing/Accommodation	\$
Local Transportation	\$
Food/Personal	\$
Child Care	\$
Monthly subsistence total	\$
Sub-Total (monthly amount x # of months for project)	\$_____ (A)

Project Expenses

Materials and Supplies (copying, ink cartridges, paper, etc)	\$
Other Dues/Fees	\$
Other _____ (specify & list separately)	\$
Sub-Total	\$_____ (B)

TOTAL PROJECT EXPENSES (A) + (B) \$_____ (C)

PROJECT REVENUE

Personal contributions	\$
Revenue from Other Funding Agencies	\$
(name and list separately; indicate pending or confirmed)	
Other _____ (specify & list separately)	\$
Alberta Foundation for the Arts Project Grant Request	\$

TOTAL PROJECT REVENUE \$_____ (D)

PROJECT BUDGET NET BALANCE (D) minus (C) \$0



BUDGET TEMPLATE

Literary Arts Project Grant – Research
Applicant Name: _____

PROJECT EXPENSES

Monthly Subsistence Expenses (if applicable; max. \$3,000 per month)

Housing/Accommodation	\$	
Local Transportation	\$	
Food/Personal	\$	
Child Care	\$	
Monthly subsistence total	\$	
Sub-Total (monthly amount x # of months for project)	\$	_____ (A)

Research Expenses

Travel	\$	
Materials and Supplies	\$	
Other Dues/Fees	\$	
Other _____ (specify & list separately)	\$	
Sub-Total	\$	_____ (B)

TOTAL PROJECT EXPENSES (A) + (B) \$_____ (C)

PROJECT REVENUE

Personal contributions	\$	
Bursaries, Scholarships	\$	
<i>(list separately; indicate pending or confirmed)</i>		
Revenue from Other Funding Agencies	\$	
<i>(name and list separately; indicate pending or confirmed)</i>		
Other _____ (specify & list separately)	\$	
Alberta Foundation for the Arts Project Grant Request	\$	

TOTAL PROJECT REVENUE \$_____ (D)

PROJECT BUDGET NET BALANCE (D) minus (C) \$0



BUDGET EXAMPLE

Literary Arts Project Grant –
Training and Career Development
Applicant Name: _____

PROJECT EXPENSES

Monthly Subsistence Expenses (if applicable; max. \$3,000 per month)

Housing/Accommodation	\$
Local Transportation	\$
Food/Personal	\$
Child Care	\$
Monthly subsistence total	\$
Sub-Total (monthly amount x # of months for project)	\$_____ (A)

Project Expenses

Tuition	\$
Travel	\$
Materials and Supplies	\$
Other Dues/Fees	\$
Other _____ (specify & list separately)	\$
Sub-Total	\$_____ (B)

TOTAL PROJECT EXPENSES (A) + (B) \$_____ (C)

PROJECT REVENUE

Personal contributions	\$
Bursaries, Scholarships (list separately; indicate pending or confirmed)	\$
Revenue from Other Funding Agencies (name and list separately; indicate pending or confirmed)	\$
Other _____ (specify & list separately)	\$
Alberta Foundation for the Arts Project Grant Request	\$

TOTAL PROJECT REVENUE \$_____ (D)

PROJECT BUDGET NET BALANCE (D) minus (C) \$0