

# BUDGET TEMPLATE

Alberta Foundation for the Arts  
Literary Arts Project Grant – Training and Career Development  
\*Applicant's Name\*

## PROJECT EXPENSES

### Monthly Subsistence Expenses (max. \$3,000 per month)

Housing	\$
Local transportation	\$
Food/personal	\$
Child care	\$
<b>Sub-Total</b>	<b>\$_____ (A)</b>

**Total Subsistence Expenses (# of months x (A))**      **\$\_\_\_\_\_ (B)**

### Project Expenses

Tuition	\$
Research (books; library fees; other dues, etc)	\$
Travel	\$
Other _____ (specify)	\$
<b>Sub-Total</b>	<b>\$_____ (C)</b>

**TOTAL PROJECT EXPENSES (B) + (C)**      **\$\_\_\_\_\_ (D)**

## PROJECT REVENUE

Alberta Foundation for the Arts Project Grant request	\$
Other grants (list separately; indicate pending or received)	\$
Personal contributions	\$
Other _____ (specify)	\$

**TOTAL PROJECT REVENUE**      **\$\_\_\_\_\_ (E)**

**PROJECT BUDGET BALANCE -- (E) minus (D)**      **\$0**

### PLEASE NOTE:

- Total expenses compared to total revenue **must** result in a balance of \$0.
- Subsistence budget line items listed above are those defined as eligible in the Literary Arts Project Grant guidelines.
- Other budget line items included in this template are suggestions only. You may need to add or delete budget line items in order to produce a project budget that relates to the specific requirements of your project.